PURPOSE AND VISION

As a professional organization, to help defray some of the costs associated with certification/license renewal and continuing education requirements.

* To make valuable contributions and a significant impact on the quality of life for members of our professional organization.



ELIGIBILITY

* CPEA Member

THE RULES

- * The course work can be from an accredited college or university earned in your teaching field, in courses meeting qualifications for renewal of certificate/license or additional licensure, or in non-university courses or seminars taken to fulfill CEU requirements.
- * Only one application can be submitted per year, but more than one course or CEU verification can be attached to meet the **\$500 maximum**.
- * Turn in application with the <u>required</u> <u>proof of payment</u> and <u>proof of</u> <u>successful completion</u> to the CPEA Office.
- * Tuition reimbursement cannot exceed the cost of the course. Any course work paid for by grants, endowments, scholarships or other expense paid programs cannot be reimbursed.
- * An individual is not eligible to receive the money two years in a row.

FOR REIMBURSEMENT

- * Application must be on file on or before **September 30, 2024**.
- * Course work must be completed between September 1, 2023, and August 31, 2024.
- * For new hires, only courses taken after your hiring date are eligible for tuition reimbursement.
- * <u>Submit</u> a copy of your grade card or transcript showing successful completion of the class.
- * <u>Submit</u> a copy of your receipt or a canceled check showing you paid for the class.
- * Recipients will be notified when the actual reimbursement checks will be available for pick up at the CPEA Office.

A maximum of 40 members at \$500 each will be reimbursed. If more than 40 members qualify, the money will be given to the first 40 applicants chosen in a random drawing or until the money is gone.

NAMIC	SCHOOL/BLDG.
ADDRESS	(email)
COURSE	Completion Date
COLL/UNIV	COST
Please attach your verification of payment and successful completion, and return to	cessful completion, and return to

Fill out completely:

KUITION

C.P.E.A

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